

THE MSUNDUZI MUNICIPALITY

SUPPLY AND SERVICES CONTRACT No. 23 OF 2026

APPOINTMENT OF A PANEL OF SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES AT VARIOUS MUNICIPAL SITES INCLUDING VIP PROTECTION

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified and experienced Service Providers for the above works for a period of three (3) years.

Tender documents will be made available to tenderers from **14h00 on Thursday, 30 April 2026**.

Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1 327.86 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Balan Naidoo (Community Services - Public Safety) on direct Telephone No. 033-392 2201 / 083 412 4094 or e-mail address **balan.naidoo@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **vuyani.msimang@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “**SS 23 OF 2026**” and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Tuesday, 2 June 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 90/10 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

Functionality / Technical Criteria Description	Max Points
<u>Resources:</u>	
1. Number of vehicles currently owned or leased in the name of the Service Provider.	10
2. Number of registered Security Officers that will be available for the provision of the services, for purposes of this contract, and that are in the employment of the Service Provider at the time of submitting the Tender.	20
3. Number of Grade B Supervisors, in the employ of the Bidder, at the time of submitting the bid.	10
4. Average Years of Experience of Grade B Supervisors to be utilized for purposes of this contract.	10
5. Number of Qualifying (Grade-A) VIP Protection personnel, in the employ of the Bidder, at the time of submitting the Bid.	10
<u>Experience of Service Provider:</u>	
6. Number of Security Contracts concluded for the minimum of 12 months and above.	20
7. Average Years of Experience in the Security Industry of Directors.	10
Total Functionality Points:	90
Threshold to Qualify for Stage Two	70% (63 Points)

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goals	Description	Maximum Points
Black Owned Enterprise (BOE)	Black Owned Enterprise (BOE)" in this context refers to a "black-owned enterprise" with at least 51% South African black ownership and/or more than 51% management control by South African black people	5
Business Enterprise Owned by Women	A woman-owned business that is a continuing, independent, for profit business which performs a commercially useful function, and is at least fifty-one percent (51%) owned and controlled by one or more women; or, in the case of any publicly owned business, at least fifty-one percent (51%) of the stock of which is owned and controlled by one (1) or more women and whose management and daily business operations are under the control of one (1) or more women.	2.5
Location of a Business Enterprise (Msunduzi Municipality Jurisdiction)	Business location is defined as a place or structure occupied by a firm or enterprise to run its operations. This includes any structure or establishment used in conducting a business within the Msunduzi Municipality jurisdiction	2.5
Total Preference Points (Specific Goals)		10

Tenderers The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. SF MNDEBELE (MUNICIPAL MANAGER)